

Winding Wheel Fees & Charges

All bookings are subject to a minimum of three hours booking (excluding kitchens)

Staffing charges are in addition for room only bookings

All rates include VAT at the prevailing rate unless stated

Charges from 1 April 2024	Current	Proposed	Increase %
	Charge 2023/4 incl VAT if applies	Charge 2024/5 incl VAT	

WINDING WHEEL - AUDITORIUM

COMMUNITY CHARGE

New Rate applies all week - room only per hour £ 232 NA

AUDITORIUM COMMERCIAL CHARGE

New Rate applies all week - room only per hour £ 258 NA

BALLROOM COMMUNITY CHARGE

New Rate applies all week - room only per hour £ 138 NA

BALLROOM COMMERCIAL

New Rate applies all week - room only per hour £ 153 NA

FUNCTION ROOM COMMUNITY CHARGE

New Rate applies all week - room only per hour £ 111 NA

FUNCTION ROOM COMMERCIAL

New Rate applies all week - room only per hour £ 123 NA

Kitchen per hour - new rate standard for all kitchens and hirers £ 20 NA

Servery per function - new rate standard for all kitchens and hirers £ 28 NA

Ballroom Wedding Package £2,350 £2,865 22%

The wedding package includes use of Ballroom and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 14 hours, with a finish time of no later than 12pm

Auditorium Wedding Package £4,345.00 £4,563 5%

The wedding package includes use of Auditorium and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 14 hours, with a finish time of no later than 12pm

Ballroom Party Package £999.00 £ 1,482 48%

The party package includes use of Ballroom and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 6 hours, with a finish time of no later than 12pm

Auditorium Party Package £1,499.00 £ 2,400 60%

The party package includes use of Auditorium and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 6 hours, with a finish time of no later than 12pm

Conference and Meeting Packages

The hire includes a full service package for the period of the hire covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space. NB: Teas, Coffees buffet not included but available on request. Additional hours charged at £280/hr

Half Day rate (4hrs)	Auditorium	£ 1,641.00	NA
	Ballroom	£ 1,266.00	NA
	Function Room	£ 1,155.00	NA
Full day Rate (8hrs)	Auditorium	£ 2,856.00	NA

Ballroom	£ 2,112.00	NA
Function Room	£ 1,890.00	NA

Dance School Package

All packages are for full service and include Auditorium, Circle & Ballroom plus all technical and Front of House support, staff, equipment and services. Maximum 5hrs hire per day. Additional hrs charged at £380/hr

NB: Box Office fees & Levies and PRS recharges will be charged in addition to the above package fees

2 Day Package	£ 3,816	NA
3 Day Package	£ 5,688	NA
4 Day Package	£ 7,605	NA

Theatre Hire - One night show (Community/Amateur)

£ 2,916 NA

The hire includes a full service package for the period of the hire covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space

NB: Box Office fees & Levies and PRS recharges will be charged in addition to the above package fees

Theatre Hire - One Night Show (Commercial / Professional)

£ 3,420 NA

The hire includes a full service package for the period of the hire covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space

NB: Box Office fees & Levies and PRS recharges will be charged in addition to the above package fees

Disco Package

Package includes all staff, space hire & associated equipment. Max hire of 8hrs

Auditorium	£ 2,388	NA
Auditorium & Ballroom	£ 2,544	NA
Full Building	£ 2,706	NA

Dinner Package

The hire includes a full service package for the period of the hire covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space plus associated kitchens. **NB: Catering not included but available on request.**

Auditorium	£ 4,500	NA
Ballroom	£ 2,700	NA
Full Building	£ 5,121	NA

Graduation Package

The hire includes a full service package for the period of the hire covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space. Drinks and catering packages not included but available on request

£ 3,858 NA

Awards Package

The hire includes a full service package for the period of the hire covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space. Drinks and catering packages not included but available on request

£ 3,303 NA

All Bookings - any hours between 1am and 6am by negotiation and will be charged at double rates

Bank Holidays, Easter Weekend, by negotiation and at double rates

EQUIPMENT

Staging 8' x 4' (per unit)	£10	£	11	10%
Tiered Staging (per unit)	£68	£	70	3%
Tiered Staging (all units)	£218	£	225	3%
PA system in-house or portable	£31	£	32	3%
PA system in-house with radio mike	£44	£	46	5%
Additional microphone	£15	£	16	7%
Multimedia Projector and Screen	£74	£	76	3%
Multimedia Projector, Screen and Laptop	£90	£	93	3%
Slide Projector	£24	£	25	4%
Screens - 6ft	£23	£	25	9%
Screens - 10ft	£68	£	70	3%
Laser Projector and Audit Screen per day	£218	£	225	3%
Laser Projector and Audit Screen per week	£1,090	£	1,100	1%
Lectern	£10	£	11	10%
Flip Chart and Pad	£10	£	11	10%
Stage Lighting (set up and leave in one state)	£44	£	46	5%
Stage Lighting Focus (up to 4 hours)	£125	£	130	4%
Technician - per hour	£31	£	32	3%
Sound Operator - per hour	£24	£	26	8%
Ligting Operator - per hour	£24	£	26	8%
Duty Manager - per hour	£24	£	27	13%
Caretaker - per hour	£24	£	26	8%
Security Staff - per hour	£24	£	26	10%
Front of House Staff - per hour	£18	£	20	10%
Piano - Upright			POA	
Piano Tuning			POA	
Seating over 200	£47	£	49	4%
Seating over 300	£66	£	68	3%
Seating over 400	£131	£	135	3%
Tiered Seating	£218	£	225	3%
Carpet for Staging/Catwalk	£23	£	24	4%
Ticket Printing	£65	£	67	3%
Round Tables	£59	£	61	3%
Cup and Saucers - 1-50	£16	£	17	6%
Cup and Saucers - 51-100	£23	£	24	4%
Cup and Saucers - 101-150	£34	£	35	3%
Cup and Saucers - 151-300	£43	£	45	5%
Tea/Coffee and Biscuits (per mug)	£2.85	£	3	5%
CORKAGE (including use of glasses)	£10.25	£	11	7%
Soft Drink Surcharge	£218	£	225	3%